



SEVERN KIDS DIRECTOR

This is a full-time position (40 hours/week)

Compensation is based on applicable experience and education level and includes medical and dental benefits.

Severn Covenant Church (SEVERN) exists to fulfill the command of Jesus to make disciples (to see lives transformed by Jesus). In our studies of Scripture, we have ascertained that God has designed discipleship to be a process that consists of Loving God, Growing Together, and Serving the Community. As such, SEVERN has designed its Discipleship Process around achieving these three goals: Love God, Grow Together, and Serve the Community.

- To help people **Love God** SEVERN offers weekend **Worship Services**.
- To help people **Grow Together** SEVERN offers weekend offers **Small Groups**.
- To help people **Serve the Community** SEVERN offers weekend offers **Serve Teams**.

General Description

The SEVERN KIDS Director, in partnership with Severn's leaders, is responsible for all aspects of a children's program that fosters the spiritual growth and development of children through grade 5. The SEVERN KIDS Director strives to provide a successful and constantly improving program designed to see lives transformed by Jesus.

Obvious qualifications for this position include:

- a deep and time-tested walk with Jesus (John 5:24-25);
- a humble and grateful heart and expression (James 3:13);
- a solid testimony (1 John 1:2-3);
- disciplined and personal time spent in the Word (2 Tim 3:16-17); and
- a healthy personal prayer life (Ephesians 6:18)

Less tangible but equally critical keys to success include:

- a high level of **spiritual maturity** and **practiced self-awareness** (James 1:23-24);
- a full reliance on **Biblical wisdom** and **Spirit-given discernment** (Hebrews 4:12);
- **God-given humility** in dealing with others (James 4:6);
- a high level of **patience and compassion** for others (Colossians 3:12);
- a **true love of people** (John 15:12-13);
- the **desire to serve** in order to see others succeed (Romans 12:10); and
- a **healthy dose of humor** and **the ability to defuse tension** (Proverbs 15:1)

TO SEE LIVES TRANSFORMED BY JESUS.



Essential Job Functions

1. Casts vision, leads, directs, cares for, and equips a team of storytellers, small group leaders, assistants and junior volunteers in the operation of weekend services and other events.
2. Selects and/or develops curriculum aligned with SEVERN's purpose to see lives transformed by Jesus.
3. Oversees the registration process and classroom management in support of weekend services and special events.
4. Develops and maintains strategies for reaching and assimilating new children and their families.
5. Directs the recruitment, training, and development of volunteers as needed to staff SEVERN KiDS classrooms and special events.
6. Conceptualizes, develops, and implements an annual vacation bible school event including music selection, curriculum development, and utilization of games and other artistic themes.
7. Develops and executes a strategy for parent/family engagement.
8. Develops and executes a communication strategy that cultivates communication with SEVERN YOUTH participants and their families.
9. Leads the creative use and proactive upkeep of SEVERN KiDS facilities.
10. Implements security and safety procedures and practices set forth by Severn Covenant Church.
11. Assists in the development of an annual budget for SEVERN KiDS and ensures adherence to the budget.
12. Facilitates quarterly meetings with SEVERN KiDS volunteers and regularly provides input regarding the planning of instructional goals, objectives and methods.
13. Attends and contributes to weekly staff meetings.
14. Maintains accurate and complete records according the best practices established by Severn Covenant Church.
15. Performs other duties as assigned.

Education and Experience

The ideal candidate has a passion to see lives transformed by Jesus with 3 to 5 years of experience in a children's ministry leadership capacity. Possession of a ministry leadership, teaching, or related degree is desired. The ideal candidate is a strong leader, has an exemplary work ethic, is able to creatively solve problems, and the ability to provide administrative leadership.

*Jesus called them together and said, "You know that the rulers of the Gentiles lord it over them, and their high officials exercise authority over them. **Not so with you!** Instead, whoever wants to become great among you must be your servant, and whoever wants to be first must be your slave— just as the Son of Man did not come to be served, but to serve, and to give his life as a ransom for many."*

Matthew 20:25-28

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